



Ref: SPAV/Est../Duties/40

Dt:01.02.2024

OFFICE ORDER

In supersession of earlier Officer Orders, the duties and responsibilities assigned to the Faculty of SPAV are as follows:

S.No.	Name and Designation	Additional duties
1.	Prof.Vijayalaxmi Iyer, Professor, DoA	Chairperson, Design Innovation Cell
2.	Dr.Amitava Sarkar, Associate Prof. DoA	Dean Faculty Welfare, HoD-GeM, Chairman-IPC
3.	Dr.D.Srinivas, Associate Prof. DoA	Head of the Department, Architecture and Chairman Sports Committee
4.	Dr.Prasanth Vardhan, Associate Prof. DoP	Head of the Department, Planning
5.	Dr.Uma Sankar Basina, Associate Prof. DoA	Faculty In-charge, IT/CC and In-charge, Placement Cell
6.	Dr.Shanmuga Priya Associate Prof. DoA	Chief Editor, Journal Editorial
7.	Dr.S.V.Krishna Kumar Associate Prof. DoA	Dean Student Affairs and NBA Coordinator
8.	Dr.Adinayaranane Associate Prof. DoP	Member, Consultancy Cell (Required to complete the process of registration of SPAV under Section 8 of Companies Act.)
9.	Dr.Banu Chitra Associate Prof. DoA	Dr.Banu Chitra will continue to perform additional duties of Nodal Officer, Scholarships and Academic Coordinator
10.	Dr.Lilly Rose, Associate Prof. DoA	Chief Warden
11.	Dr.Rajakumari Muthuswamy Associate Prof. DoP	Warden, Girls Hostel

The Faculty are required to perform the above duties, in addition to their own duties and responsibilities. They will not be paid any additional remuneration for discharging the above duties. Chief Warden and Warden (GH) are eligible for honorarium as per the existing practice.

The handing over and taking over the charge, among the Faculty shall be completed in all respects latest by 07.02.2024.

This issues with the approval of the Competent Authority and comes into force with immediate effect.


K.V.Uma Maheswara Rao
Registrar

To
The concerned officials

Copy:

1. PS to Director – for kind information of Director.
2. All Deans / HoDs
3. Asst. Registrar (Academics & Estt.)
4. Faculty (I/C) IT – for uploading on the website
5. Officer Order File